

# The Indiana Onsite Wastewater Professionals Association 2012 Annual Conference and Trade Show

January 30-31, 2012  
Camp Camby Conference and Retreat Center  
10740 E. County Road 700 South  
Camby, IN 46113

## Exhibitor registration information & questions directed to:

IOWPA

Contact: Donna Sheets  
7915 S. Emerson Ave., Ste 132  
Indianapolis, IN 46237-9708  
Phone 317.889.2382 Fax 317.889.3935  
Email: [info@iowpa.org](mailto:info@iowpa.org) [www.iowpa.org](http://www.iowpa.org)

## HOST HOTELS (Make reservations soon)

Wyndham Indianapolis West Hotel – 317.248.2481  
2544 Executive Drive, Indianapolis, IN 46241  
IOWPA Rate: \$99.00/night sgl/dbl

Camp Camby Motel – 317.856-6055  
IOWPA Rate: \$50 up to 2 ppl, \$5 for each addl person up to 5 ppl  
Located on the grounds of Camp Camby (contact ASAP to confirm rates)

## **Convention Agenda (Tentative)**

Set Up:	Sunday, January 29 from 4–7 pm or Monday, January 30 from 6:30–7:30 am
Show hours:	Monday, January 30 9 am–5 pm Past Presidents/Founders Dinner at Camp Camby Tuesday, January 31 9 am–12 noon
Conference hours:	Monday, January 30 8 am – 5 pm Tuesday, January 31 8 am – 4 pm

## Conference and Trade Show 2012 EXHIBITOR CONTRACT

Please complete the following contract by November 30th, 2011 to be included in IOWPA's Convention Registration Brochure to be mailed to 1800 wastewater professionals.

Booth Size	By 11/30/11	After 11/30/11	
1 8x10	\$475	\$550	\$ _____
2 8x10	\$700	\$800	\$ _____
3 8x10	\$875	\$1,000	\$ _____

*Additional booths available at \$200 each.*

*The above pricing includes one IOWPA membership per exhibiting company.*

Additional personnel include membership at \$135 each. \$ \_\_\_\_\_

Additional non-member booth personnel are \$60 each. \$ \_\_\_\_\_

Past President's/Founder's Dinner \_\_\_\_\_ @ \$25 each \$ \_\_\_\_\_

IOWPA Certification Review/Exam \_\_\_\_\_ @ \$50 each \$ \_\_\_\_\_

**Early Bird incentives include:** Discount and post conference registration list with addresses

**Booth includes:** 6' table with cloth, 2 chairs, plastic skirting and electrical access.

**Special Note:** You must provide a commercial extension cord and surge protector.

*Please type or print legibly*

Name of Company \_\_\_\_\_

Contact/s \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

Booth identification sign should read exactly as follows:

\_\_\_\_\_

Describe products and/or services to be exhibited:

\_\_\_\_\_

Manufacturers represented in display : \_\_\_\_\_

# CONFERENCE NEWSLETTER/REGISTRATION BROCHURE ADVERTISING

- Advertising in the conference newsletter will reach all waste water professionals registered in any of Indiana's 92 counties.
- Advertising in the winter, spring and summer newsletters will reach IOWPA members only.

## Convention/Fall Newsletter Advertising Rates - Artwork due **November 15, 2011**

One-quarter page ad	\$250.00	\$ _____
One-sixth page or business card ad	\$150.00	\$ _____

### Advertise in Four Issues and Save \$\$\$:

One-quarter page ad	\$200.00 per issue	\$ _____
One-sixth or business card ad	\$100 .00 per issue	\$ _____
Winter issue artwork due:	January 30th, 2012	
Spring issue artwork due:	March 30th, 2012	
Summer issue artwork due:	June 30th, 2012	
Fall issue artwork due:	<b>November 15, 2012</b>	

All artwork must be sent to [mary@ecumulus.com](mailto:mary@ecumulus.com) by the deadlines outlined above.

For additional information or assistance with your ad, please contact Donna Sheets at 317.889.2382 or email [Dsheets@inla1.org](mailto:Dsheets@inla1.org) or Mary Breidenbach at 317.205.9635 or email [mary@ecumulus.com](mailto:mary@ecumulus.com)

Indicate if artwork is enclosed \_\_\_\_\_ or to be sent at a later date \_\_\_\_\_

#### Ad Size

1/4-page 3.625" wide x 4.375" tall

1/6-page 2.3" wide x 4.375" tall

The newsletter is printed in one-color. Submit black and white ads only.

**Ad Mechanics for All Publications:** Digital Ads will be accepted in these formats:

- Acceptable Media: CD or via email.
- File Formats: EPS, 300 dpi PDF, or 300 dpi TIFF.
- Acceptable Applications: QuarkExpress, InDesign, Illustrator or Photoshop.
- Required with all ads: Include all supporting files, printer and screen fonts when submitting application files. Send a color laser print of ad.
- 2-Color: All 2-color ads must be created using PMS 634 & black inks only.
- Scanning: We can scan high contrast, camera-ready print-outs for black and white ads only. Ad cannot contain tints, photos or screens. *The quality of the published advertisement depends upon the materials provided. The publisher assumes no responsibility for errors in the copy submitted by the advertiser.*

**Send ads and production questions to:** Mary Breidenbach, Cumulus Design, Phone 317-205-9635 Email: [mary@ecumulus.com](mailto:mary@ecumulus.com)

Mail to: Mary Breidenbach, Cumulus Design, 7810 Meadowbrook Dr., Indianapolis, IN 46240

**Billing Inquiries:** Indiana Onsite Wastewater Professional Association, Donna Sheets, IOWPA Executive Director

7915 S. Emerson Ave., Suite 132 Indianapolis, Indiana 46237-9708

Ph: 317-889-2382 or 888-443-7330; Fax: 317-889-3935 Email: [dsheets@inla1.org](mailto:dsheets@inla1.org)

Each ad is billed upon publication. A 2% per month service charge will be imposed on all accounts 30 days past due. The editor reserves the right to pull any ad on account 60 days past due. Standard 15% commission paid to recognized advertising agencies on display space ONLY when camera ready art is provided. Agency commission is not applicable if account is 60 days past due.

**Right of Publisher:** IOWPA reserves the right to refuse or to edit any advertisement for any reason it deems necessary.

Please type or print legibly

Company: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Fax to 317.889.3935 to reserve space and mail original with enclosed payment form

## IOWPA 2012 CONFERENCE TOTAL COSTS

### Computing Total Costs:

Total Booth Space \$ \_\_\_\_\_

Add'l exhibitor w/ IOWPA mbrshp @ \$135 ea \$ \_\_\_\_\_

Add'l exhibitor w/o IOWPA mbrshp @ \$60 ea \$ \_\_\_\_\_

Past President's/Founders Dinner reg.@ \$25 ea \$ \_\_\_\_\_

Advertising Space \$ \_\_\_\_\_

Sponsorship \$ \_\_\_\_\_

IOWPA Certification Exam @ \$50 each \$ \_\_\_\_\_

Name of person(s) taking exam:

\_\_\_\_\_

**TOTAL DUE: \$ \_\_\_\_\_**

Payment: Check payable to IOWPA or credit card: Visa, Mastercard, or Discover

Credit card # \_\_\_\_\_

Name \_\_\_\_\_

Exp date \_\_\_\_\_, 3 digit security code \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

*Submit to:*

**IOWPA**

**7915 S. Emerson Ave., Ste 132 Indianapolis, IN 46237**

**Or fax to 317-889-3935**

**Questions: Call 317-889-2382**

**Email: [info@iowpa.org](mailto:info@iowpa.org) \* [www.iowpa.org](http://www.iowpa.org)**

**FAX TO 317.889.3935 TO RESERVE SPACE;  
MAIL ORIGINAL FORM WITH PAYMENT**

IOWPA – 7915 S. Emerson, Ave., Ste 132, Indianapolis, IN 46237

Phone: 317.889.2382 Fax: 317.889.3935 [www.iowpa.org](http://www.iowpa.org)

# CONFERENCE SPONSORSHIP OPPORTUNITIES

Your company will be listed in the conference program, announced on the loud speaker and include sponsoring event signage.

*Please check your preferred sponsorships below:*

Continental Breakfast      \_\_\_ Monday      \_\_\_ Tuesday      \$300 \_\_\_

Refreshment Break Service      \_\_\_ Monday      \_\_\_ Tuesday      \$150 \_\_\_

Luncheon      \_\_\_ Monday      \_\_\_ Tuesday      \$750 \_\_\_

Past Presidents/Founders Dinner      \_\_\_ Monday      \$500 \_\_\_  
(multiple sponsors will be accepted)

*Please type or print legibly*

Company: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

## EXHIBITOR ATTENDEE REGISTRATION/NAME BADGE FORM

***Please indicate the name/s of the individuals from your company who will be in attendance. First person from company includes membership. Each additional person is \$60 each (no membership) or \$135 which includes membership. Please check if your attendees will also attend the dinner or take the exam.***

**PLEASE PRINT EACH NAME LEGIBLY:**      NonMbr      Mbr      Optional:  
Dinner      Exam

1. \_\_\_\_\_ Included in booth price      \_\_\_      \_\_\_

2. \_\_\_\_\_ \$60 \_\_\_ \$135 \_\_\_      \_\_\_      \_\_\_

3. \_\_\_\_\_ \$60 \_\_\_ \$135 \_\_\_      \_\_\_      \_\_\_

4. \_\_\_\_\_ \$60 \_\_\_ \$135 \_\_\_      \_\_\_      \_\_\_

**DOOR PRIZES AND SCHOLARSHIP SILENT AUCTION ITEMS NEEDED!**

If you are interested in submitting a Door Prize and/or Scholarship Silent Auction item for the convention, please complete the information below and return via fax to 317.889.3935 by November 30th, 2011. Door prizes/ Auction items and their donors will be promoted in our Attendee Registration Packet to be mailed no later than December 15th to all Indiana wastewater professionals and throughout the convention!

Name \_\_\_\_\_

Company \_\_\_\_\_

Cell phone: \_\_\_\_\_ Email: \_\_\_\_\_

Door Prize: \_\_\_\_\_

**Brief description of Door Prize:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Silent Auction Item: \_\_\_\_\_

**Brief description of Item:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Hotels**

**Camp Camby  
Conference and Retreat Center  
10740 E. County Road 700 S  
Camby, IN 46113  
317.856.6055**

From I-465 on the southwest side of Indianapolis: take Hwy 67 (Kentucky Ave) south towards Mooresville. About 3-4 miles on Hwy 67 is Camby Road, located at a stop light and across from a small strip mall. Take Camby Road west approximately 1 mile. Camp Camby will be located on the north side of the road.

**Wyndham Indianapolis West Hotel  
(formerly the Adams Mark Hotel)  
2544 Executive Drive, Indianapolis, IN 46241  
317.248.2481**

IOWPA Rate: \$99.00/night sgl/dbl plus taxes

The Wyndham is located off Sam Jones Expressway (formerly the Airport Expressway at the old Indy airport)

From I-465 on the southwest side of Indianapolis: take Sam Jones Expressway east to Executive Drive.

## 2012 CONVENTION - FACILITY RULES & REGULATIONS

### Booth Reservation Procedure

Full payment is due with contract. Booths not paid in full by January 15th, 2011 will be subject to resale.

### Rules and Regulations

These rules and regulations constitute a bona fide part of the contract for space. IOWPA reserves the right to render all interpretations and decisions, should questions arise, and to establish further regulations as may be deemed necessary to the general success and wellbeing of the exhibit. Decisions and interpretations of these rules and regulations shall be the decision of IOWPA and accepted as final in all cases. Signature on Exhibit Contract acknowledges agreement to Rules and Regulations.

1. The 2012 Indiana Onsite Wastewater Professionals Association Conference will be held at the Camp Camby Conference Center, January 30 – 31, 2012
2. Applications for exhibit space are to be mailed to IOWPA with a check for the full booth price prior to January 15, 2012.
3. All valid exhibit space applications will be assigned on a “first come, first served basis”. IOWPA reserves the right to decline or prohibit any exhibit which in its judgment is out of keeping with the character of the Show, this reservation being all-inclusive as to persons, things, printed matter, products and conduct.
4. No exhibitor may assign, sublet or apportion his space in whole or in part, nor exhibit any products or services other than those manufactured or handled in the normal course of business.
5. IOWPA will provide an 8x10 space plus a 6' table with cloth and plastic skirting only, 2 chairs and electrical service upon request...
6. It is expressly understood and agreed by each and every contracting exhibitor and his agents that neither IOWPA nor its representatives or contractors shall be liable for loss or damage to the goods or properties of exhibitors. At all times such goods and properties remain in the sole possession and custody of each exhibitor.
7. All materials and fluids which are flammable, open flames, kerosene, butane gas, oxygen tanks, helium tanks, propane and or gasoline are permitted inside the facility.
8. It is mutually agreed that it is the duty and responsibility of each exhibitor to install his exhibit before the opening of the exhibition and dismantle his exhibition immediately after the close of the show. Any Freight/Shipping needs must be discussed and arranged prior to the show. If needed, contact IOWPA for assistance.
9. It is the exhibitor's sole responsibility to load and unload all exhibit items.
10. Nothing shall be posted on, or tacked, nailed, screwed, or otherwise attached to columns, walls, floors, or other parts of the building.
11. All vehicles, trucks, and/or boats on display for an event must have the battery cables disconnected and the cables taped off. The gas tank must contain less than 1/4 tank of gas or 5 gallons, whichever is less, and the cap must be locked or else taped shut. Plastic and/or cardboard must be placed under vehicles, trucks, boats, and trailers and the tires when displayed in the Exhibit Hall. No spraying of silicon allowed inside the facility.
12. Exhibitor agrees to protect, save and keep the IOWPA, and its agents forever harmless from any damage or charges imposed for violation of any law or ordinance, whether occasioned by the exhibitor or those handling under the exhibitor, as well as to strictly comply with the applicable terms and conditions contained in this agreement between the facility and IOWPA regarding the exhibition premises. And, further, exhibitor shall at all times protect, indemnify, save and keep harmless IOWPA and the facility against and from any loss, cost damage, liability, or expense arising from or out of or by reason of accident or other occurrence to anyone, including exhibitor, its agents, employees and business invitees, which arise from or out of or by reason of said exhibitors occupancy and use of the exhibition premises or a part thereof.