

The Indiana Onsite Wastewater Professionals Association 2011 Annual Conference and Trade Show

January 31-February 1, 2011
Camp Camby Conference and
Retreat Center
10740 E. County Road 700 South
Camby, IN 46113

Exhibitor registration information & questions directed to:

IOWPA

Contact: Donna Sheets

7915 S. Emerson Ave., Ste 132

Indianapolis, IN 46237-9708

Phone 317.889.2382 Fax 317.889.3935

Email: info@iowpa.org www.iowpa.org

HOST HOTELS (Make reservations soon)

Wyndham Indianapolis West Hotel – 317.248.2481

2544 Executive Drive, Indianapolis, IN 46241

IOWPA Rate: \$99.00/night sgl/dbl

Camp Camby Motel – 317.856-6055

IOWPA Rate: \$50 up to 2 ppl, \$5 for each addl person up to 5 ppl

Located on the grounds of Camp Camby (contact ASAP to confirm rates)

Convention Agenda (Tentative)

Set Up:	Sunday, January 30 from 4–7 pm or Monday, January 31 from 6:30–7:30 am
Show hours:	Monday, January 31 9 am–5 pm NEW: Past Presidents/Founders Dinner at Wyndham Hotel Tuesday, February 1 9 am–12 noon
Conference hours:	Monday, January 31 8 am – 5 pm Tuesday, February 1 8 am – 4 pm

Conference and Trade Show EXHIBITOR CONTRACT

Please complete the following contract by November 15th, 2010 to be included in IOWPA's Convention Registration Brochure to be mailed to 1800 wastewater professionals.

Booth Size	By 11/15/10	After 11/15/10	
1 8x10	\$475	\$550	\$ _____
2 8x10	\$700	\$800	\$ _____
3 8x10	\$875	\$1,000	\$ _____

Additional booths available at \$200 each.

The above pricing includes one IOWPA membership per exhibiting company.

Additional personnel include membership at \$135 each. \$ _____

Additional non-member booth personnel are \$60 each. \$ _____

Past President's/Founder's Dinner _____ @ \$45 each \$ _____

IOWPA Certification Review/Exam - first time _____ @ \$50 each \$ _____

(Exam required this year for all installers)

*If your certification card is current, you do not need to pay the \$50 to take the exam. Check all tests you wish to take:

____ All three ____ Gravity ____ Flood Dosed ____ Pressure Distribution & Sand Mound

Early Bird incentives include: Discount and post conference registration list with addresses

Booth includes: 6' table with cloth, 2 chairs, plastic skirting and electrical access.

Special Note: You must provide a commercial extension cord and surge protector.

Please type or print legibly

Name of Company _____

Contact/s _____

Address _____

City _____ St _____ Zip _____

Phone _____ Fax _____

Email _____ Website _____

Booth identification sign should read exactly as follows

Describe products and/or services to be exhibited

Manufacturers represented in display _____

Hotels

**Camp Camby
Conference and Retreat Center
10740 E. County Road 700 S
Camby, IN 46113
317.856.6055**

From I-465 on the southwest side of Indianapolis: take Hwy 67 (Kentucky Ave) south towards Mooresville. About 3-4 miles on Hwy 67 is Camby Road, located at a stop light and across from a small strip mall. Take Camby Road west approximately 1 mile. Camp Camby will be located on the north side of the road.

**Wyndham Indianapolis West Hotel
(formerly the Adams Mark Hotel)
2544 Executive Drive, Indianapolis, IN 46241
317.248.2481**

IOWPA Rate: \$99.00/night sgl/dbl plus taxes

The Wyndham is located off Sam Jones Expressway (formerly the Airport Expressway at the old Indy airport)

From I-465 on the southwest side of Indianapolis: take Sam Jones Expressway east to Executive Drive.

2011 CONVENTION - FACILITY RULES & REGULATIONS

Booth Reservation Procedure

Full payment is due with contract. Booths not paid in full by January 15th, 2011 will be subject to resale.

Rules and Regulations

These rules and regulations constitute a bona fide part of the contract for space. IOWPA reserves the right to render all interpretations and decisions, should questions arise, and to establish further regulations as may be deemed necessary to the general success and wellbeing of the exhibit. Decisions and interpretations of these rules and regulations shall be the decision of IOWPA and accepted as final in all cases. Signature on Exhibit Contract acknowledges agreement to Rules and Regulations.

1. The 2010 Indiana Onsite Wastewater Professionals Association Conference will be held at the Camp Camby Conference Center, January 31 – February 1, 2011
2. Applications for exhibit space are to be mailed to IOWPA with a check for the full booth price prior to January 15, 2011.
3. All valid exhibit space applications will be assigned on a “first come, first served basis”. IOWPA reserves the right to decline or prohibit any exhibit which in its judgment is out of keeping with the character of the Show, this reservation being all-inclusive as to persons, things, printed matter, products and conduct.
4. No exhibitor may assign, sublet or apportion his space in whole or in part, nor exhibit any products or services other than those manufactured or handled in the normal course of business.
5. IOWPA will provide an 8x10 space plus a 6' table with cloth and plastic skirting only, 2 chairs and electrical service upon request...
6. It is expressly understood and agreed by each and every contracting exhibitor and his agents that neither IOWPA nor its representatives or contractors shall be liable for loss or damage to the goods or properties of exhibitors. At all times such goods and properties remain in the sole possession and custody of each exhibitor.
7. All materials and fluids which are flammable, open flames, kerosene, butane gas, oxygen tanks, helium tanks, propane and or gasoline are permitted inside the facility.
8. It is mutually agreed that it is the duty and responsibility of each exhibitor to install his exhibit before the opening of the exhibition and dismantle his exhibition immediately after the close of the show. Any Freight/Shipping needs must be discussed and arranged prior to the show. If needed, contact IOWPA for assistance.
9. It is the exhibitor's sole responsibility to load and unload all exhibit items.
10. Nothing shall be posted on, or tacked, nailed, screwed, or otherwise attached to columns, walls, floors, or other parts of the building.
11. All vehicles, trucks, and/or boats on display for an event must have the battery cables disconnected and the cables taped off. The gas tank must contain less than 1/4 tank of gas or 5 gallons, whichever is less, and the cap must be locked or else taped shut. Plastic and/or cardboard must be placed under vehicles, trucks, boats, and trailers and the tires when displayed in the Exhibit Hall. No spraying of silicon allowed inside the facility.
12. Exhibitor agrees to protect, save and keep the IOWPA, and its agents forever harmless from any damage of charges imposed for violation of any law or ordinance, whether occasioned by the exhibitor or those handling under the exhibitor, as well as to strictly comply with the applicable terms and conditions contained in this agreement between the facility and IOWPA regarding the exhibition premises. And, further, exhibitor shall at all times protect, indemnify, save and keep harmless IOWPA and the facility against and from any loss, cost damage, liability, or expense arising from or out of or by reason of accident or other occurrence to anyone, including exhibitor, its agents, employees and business invitees, which arise from or out of or by reason of said exhibitors occupancy and use of the exhibition premises or a part thereof.

CONFERENCE NEWSLETTER/REGISTRATION BROCHURE ADVERTISING

- Advertising in the conference newsletter will reach all waste water professionals registered in any of Indiana's 92 counties.
- Advertising in the winter, spring and summer newsletters will reach IOWPA members only.

Convention/Fall Newsletter Advertising Rates - Artwork due October 30, 2010

One-quarter page ad	\$250.00	\$ _____
One-sixth page or business card ad	\$150.00	\$ _____

Advertise in Four Issues and Save \$\$\$:

One-quarter page ad	\$200.00 per issue	\$ _____
One-sixth or business card ad	\$100 .00 per issue	\$ _____
Winter issue artwork due:	January 30th, 2011	
Spring issue artwork due:	March 30th, 2011	
Summer issue artwork due:	June 30th, 2011	
Fall issue artwork due:	October 30th, 2011	

All artwork must be sent to mary@ecumulus.com by the deadlines outlined above.

For additional information or assistance with your ad, please contact Donna Sheets at 317.889.2382 or email Dsheets@inla1.org or Mary Breidenbach at 317.205.9635 or email mary@ecumulus.com

Indicate if artwork is enclosed _____ or to be sent at a later date _____

Ad Size

1/4-page 3.625" wide x 4.375" tall

1/6-page 2.3" wide x 4.375" tall

The newsletter is printed in one-color. Submit black and white ads only.

Ad Mechanics for All Publications: Digital Ads will be accepted in these formats:

- Acceptable Media: CD or via email.
- File Formats: EPS, 300 dpi PDF, or 300 dpi TIFF.
- Acceptable Applications: QuarkExpress, InDesign, Illustrator or Photoshop.
- Required with all ads: Include all supporting files, printer and screen fonts when submitting application files. Send a color laser print of ad.
- 2-Color: All 2-color ads must be created using PMS 634 & black inks only.
- Scanning: We can scan high contrast, camera-ready print-outs for black and white ads only. Ad cannot contain tints, photos or screens. *The quality of the published advertisement depends upon the materials provided. The publisher assumes no responsibility for errors in the copy submitted by the advertiser.*

Send ads and production questions to: Mary Breidenbach, Cumulus Design, Phone 317-205-9635 Email: mary@ecumulus.com

Mail to: Mary Breidenbach, Cumulus Design, 7810 Meadowbrook Dr., Indianapolis, IN 46240

Billing Inquiries: Indiana Onsite Wastewater Professional Association, Donna Sheets, IOWPA Executive Director

7915 S. Emerson Ave., Suite 132 Indianapolis, Indiana 46237-9708

Ph: 317-889-2382 or 888-443-7330; Fax: 317-889-3935 Email: dsheets@inla1.org

Each ad is billed upon publication. A 2% per month service charge will be imposed on all accounts 30 days past due. The editor reserves the right to pull any ad on account 60 days past due. Standard 15% commission paid to recognized advertising agencies on display space ONLY when camera ready art is provided. Agency commission is not applicable if account is 60 days past due.

Right of Publisher: IOWPA reserves the right to refuse or to edit any advertisement for any reason it deems necessary.

Please type or print legibly

Company: _____

Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail: _____ Website: _____

Fax to 317.889.3935 to reserve space and mail original with enclosed payment form

IOWPA 2011 CONFERENCE TOTAL COSTS

Computing Total Costs:

Booth Space	\$ _____
Add'l Booth Space	\$ _____
Add'l Booth Members @ \$135 ea	\$ _____
Add'l Booth Personnel @ \$60 (conf meals only)	\$ _____
Advertising Space	\$ _____
Sponsorship/s Total	\$ _____

Past President's/Founders Dinner, Exam Registrations \$ _____

(Exam required this year for all installers)

*If your certification card is current, you do not need to pay the \$50 to take the exam. Check all tests you wish to take: ___ All three ___ Gravity ___ Flood Dosed ___ Pressure Distribution & Sand Mound

Name of person taking exam: _____

TOTAL \$ _____

Payment: Make check payable to IOWPA

Company _____

Phone _____

Submit to:

IOWPA

7915 S. Emerson Ave., Ste 132 Indianapolis, IN 46237

Or fax to 317-889-3935

Questions: Call 317-889-2382

Email: info@iowpa.org * www.iowpa.org

**FAX TO 317.889.3935 TO RESERVE SPACE AND MAIL ORIGINAL WITH
ENCLOSED PAYMENT FORM**

CONFERENCE SPONSORSHIP OPPORTUNITIES

Your company will be listed in the conference program, announced on the loud speaker and include sponsoring event signage. *Please check your preferred sponsorships and include within your total below:*

Continental Breakfast	___ Monday	___ Tuesday	\$300 ___
Refreshment Break Service	___ Monday	___ Tuesday	\$150 ___
Luncheon	___ Monday	___ Tuesday	\$750 ___
Past Presidents/Founders Dinner	___ Monday		\$500 (multiple sponsors will be accepted)

Please type or print legibly

Company: _____

Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail: _____ Website: _____

CONVENTION DOOR PRIZES NEEDED!

If you are interested in submitting a Door Prize/s for the convention, please complete the information below and return via fax to 317.889.3935 by November 15th, 2010. Door prizes and the donors will be promoted in our Attendee Registration Packet to be mailed no later than December 15th to all Indiana wastewater professionals and throughout the convention!

Name _____

Company _____

Address _____

City _____ St _____ Zip _____

Cell phone: _____ Fax: _____

Email: _____

Door Prize: _____

Brief description of Door Prize:

CONVENTION SCHOLARSHIP SILENT AUCTION!

If you are interested in submitting an item for the Silent Auction, benefitting the IOWPA Scholarship Fund, please complete the information below and return via fax to 317.889.3935 by November 15th, 2010. Silent Auction Items and the donors will be promoted in our Attendee Registration Packet to be mailed no later than December 15th to all Indiana wastewater professionals!

Name _____

Company _____

Address _____

City _____ **St** _____ **Zip** _____

Cell phone: _____ **Fax:** _____

Email: _____

Silent Auction Item:

Brief description of Item:

CONVENTION

EXHIBITOR ATTENDEE REGISTRATIION/NAME BADGE FORM

Please indicate the name/s of the individuals from your company who will be in attendance. One person per booth includes membership. Each additional person is \$60 each (no membership) or \$135 which includes membership. Please check if your attendees will attend the dinner or take the exam. :

**PLEASE PRINT EACH NAME LEGIBLY: NonMbr Mbr Optional
Dinner Exam**

1. _____ **Included in booth price** _____

____ All three ____ Gravity ____ Flood Dosed ____ Pressure Distribution & Sand Mound

2. _____ **\$60** _____ **\$135** _____

____ All three ____ Gravity ____ Flood Dosed ____ Pressure Distribution & Sand Mound

3. _____ **\$60** _____ **\$135** _____

____ All three ____ Gravity ____ Flood Dosed ____ Pressure Distribution & Sand Mound

4. _____ **\$60** _____ **\$135** _____

____ All three ____ Gravity ____ Flood Dosed ____ Pressure Distribution & Sand Mound

COMPANY _____

Special Note:

Exam required this year for all installers and anyone who wishes to maintain their certification. Check all tests you wish to take under your name.

*If your certification card is current, you do not need to pay the \$50 to take the exam. You can check the IOWPA website at www.iowpa.org and click on Certified Professionals to confirm your status.